FACULTY: Maitree   DEPARTMENT FLC   IQAC ACTIVITY No: SVC/2021-22/FLC-FRD/1

NAME OF THE ACTIVITY: French Diploma

DATE	FACULTY	DEPARTMENT/COMMITTEE	COORDINATOR NAME
	Maitree	Foriegn Language	Dr. Namita Pandey
TIME	**VENUE**	**NUMBER OF PARTICIPANTS**	**NATURE: Outdoor/Indoor**
	SVC	17	
SUPPORT/ASSISTANCE:	Mr. Anshul		

BRIEF INFORMATION ABOUT THE ACTIVITY (**CRITERION NO. - 1**):

TOPIC/SUBJECT OF THE ACTIVITY	OBJECTIVES	METHODOLOGY	OUTCOMES
La compréhension orale	To make students understand the original French accents and motivate them to use the language on the daily basis.	Methodology which is carried out is based on Action-oriented approach. The action-oriented approach or the resolutely action-oriented approach of the course book finds its legitimacy in the acquisition process. Thus, each unit offers the learner to acquire elements of language-culture that he can reinvest in guided or free productions and in concrete tasks of daily life. These tasks involve the learner in communication actions that are part of a clear social context and lead to a production and a measurable result.	A student can understand uncomplicated discussions on everyday concepts. He can spot proper names and numbers and can understand the differences between several notions of everyday life. He can understand the essentials of a general interest program in standard language and can understand an informative recording. A student can distinguish proper nouns, notions relating to tense, simple descriptions, verbs, successions of elements and French sounds. He can identify common concepts and can understand most of the part from an interview. He can also spot feelings and opinions.
La comprehension des écrits	To make students understand and analyse the different formats		Students can understand an advertisement, a job offer and can understand an experience report. Students can understand a press

	of French writing skills and their use in different aspects		article and can grasp the contextual meaning of words. They can distinguish and locate concepts and facts. They can also understand the expression of feelings.
La production écrite	To make students understand and write the different formats and writing skills. To make them use these skills in different aspects.		Students can describe and relate a personal experience and express their feelings. They can write a letter expressing their opinion on a program that interests them personally. They can write formal letters for protesting against the superior authority. Previous concepts like messages and post cards are also used to keep memorising. Students give their point of view on different objects and they justify their choice.
La Production orale	To make students speak the French language with the cultural part and provide the information such as daily life, hobbies, dreams, aims, society, development and stereotypes etc		Students can describe their favourite things to do when they were a kid. They can present past events. They can interact by expressing their opinion on a daily situation. A student can express a feeling and suggest alternatives. He/she can enumerate the advantages and disadvantages a particular thing in order to convince his/her interlocutor. Student can understand the theme of a document on familiar topics given in the course book and then they can present and explain the main points of a personal reflection.

PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):

Notice & Letters✓	**Student list of participation**✓	**Activity report**✓	**Photos**	Feedback form
Feedback analysis	News clip with details	Certificate✓	Any other	

IQAC Document No:	Criterion No: 1	Metric No:
Departmental file no	IQAC file No;	

NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)

For Reference

Criterion I	Curricular Aspects (planning & Implementation)		Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation		Criterion VI	Governance
Criterion III	Research, Innovations & Extension		Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure			

Prof C. Sheela Reddy
Principal

Off. : 011 - 2411 2196
Off. : 011 - 2411 8590
Fax : 011-2411 8535

Immediate/Out Today/E-mail/WhatsApp/

Ref No : SVC/Admn/2021/P/1668

28th July, 2021

NOTIFICATION

| LAST DATE : 31st August, 2021 |

College offers part time Courses in French, German, Mandarin (Chinese), Russian and Spanish Language, as per details given here under, for the academic year 2021-2022:-

1.	One Year Certificate Course in German Language (Part-Time)
2.	One Year Diploma in German Language (Part-Time)
3.	One Year Certificate Course in French Language (Part-Time)
4.	One Year Diploma Course in French Language (Part-Time)
5.	One Year Certificate Course in Mandarin (Chinese) Language (Part-Time)*
6.	One Year Certificate Course in Russian Language (Part-Time)
7.	One Year Certificate Course in Spanish Language (Part-Time)
8.	One Year Diploma Course in Spanish Language (Part-Time)

- **This course will start subject to the approval of the university.**

Eligibility Criteria

For Certificate Course

Candidates who have passed the Senior School Certificate Examination (10+2) of the Central Board of Secondary Education, New Delhi, or an examination recognized as equivalent thereto with an aggregate of at least 45% marks are eligible to apply. Admission will be made in order of merit based on the degree/certificate in each of the following categories:-
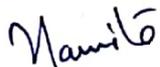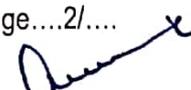
I Post-graduate and above
II Graduate
III 10+2

For Diploma Course

Candidates who have passed the Certificate Examination of the University of Delhi in a language or an examination recognized as equivalent thereto are eligible to apply for admission to the Diploma Course in that language. Admissions will be made strictly in order of merit of the respective certificate course examination.

Candidates who have obtained their Certificate in the language from any other institution OR one year or more before the year of admission shall be required to submit the certificate/degree for the same.

Dr Namita Pandey
Convener, Foreign Language Courses

Dr A.K. Chaudhary
Convener, Admissions

Principal
Sri Venkateswara College
(University of Delhi)
Principal Dhaula Kuan
New Delhi-110 021

For Advanced Diploma Course

Candidates who have passed the Diploma examination in a language concerned from the University of Delhi or an examination recognized as equivalent thereto are eligible to apply for admission to the Advanced Diploma Course in the respective language.

Candidates who have obtained their Diploma in the language from any other institution OR one year or more before the year of admission will be required to submit the certificate/degree for the same.

Admission Procedure

Online application form may be submitted along with the requisite fee. The candidates pursuing a part-time language course and some other course/s from the University of Delhi /any other University simultaneously may note that the college does not take any responsibility for adjustment of dates for classes/examinations. The candidates may also note that they can pursue only one part-time language course in the college in any academic year.

The Candidates fulfilling the eligibility criteria, as specified above, may submit the online Pre Admission Form, paying requisite application fee of Rs 200/- (Rupees Two Hundred) only, for the academic year 2021-2022, available on the college website (www.svc.ac.in) within the stipulated period.

S.No.	Course of Study	Special Requirements/Eligibility Criteria
1.	Certificate/Diploma Course in French, German, Mandarin (Chinese), Russian and Spanish Language Course (Part Time), wherever applicable	For Merit Purpose, the aggregate of English or One Language and Three Best relevant subjects will be considered. Students from all streams may apply. Admission through merit only. Reservation in seats for SC/ST/OBC/EWSs/KM/PWD candidates is applicable as per university rules. SC : Schedule Caste ST : Schedule Tribe PWD : Person with Disabilities OBC : Other Backward Class EWSs : Economically Weaker Sections KM : Kashmiri Migrant

Mode of Payment of Application Fee:- The application fee of Rs 200/- (Rupees Two Hundred) only may be paid by Credit Card/Debit Card/Net Banking/Wallet/UPI within the stipulated time. The Demand Draft should be drawn in favour of "The Principal, Sri Venkateswara College, New Delhi" issued by any Nationalized/Scheduled Bank, if payment is made through Demand Draft. **Please do not wait until the last day for the submission. Please complete the process well in time positively. The following steps may be followed for successful completion of the same:-**

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Prof C. Sheela Reddy
Principal
Principal
Sri Venkateswara College
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Dhaula Kuan
New Delhi-110 021

LIST OF CERTIFICATES/DOCUMENTS REQUIRED

List of Certificates/Documents:- The applicants shall be required to upload the following documents along with the preliminary online admission form: -
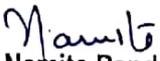
1. Class X Certificate (Marks-sheet or certificate) indicating date of birth and Parents' names* (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match with the certificates).
2. Class XII Marks-Sheet.
3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match with the certificates).
4. Income Certificate issued by the Competent Authority from SC/ST applicants for reimbursement of Admission and Tuition Fee testifying that their parents are not Income Tax Payees.
5. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by http://ncbc.nic.in. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2020-2021, dated on or after 31st March, 2021, as stipulated, will be required. The format of the OBC certificate is as per the DOPT certificate issued in 2014.
6. EWS Certificate (Appendix V) from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2020-2021, dated on or after 31st March, 2021, as stipulated, will be required.
7. Transfer Certificate from school / college as well as Migration Certificate from Board /University are required from those candidates who have passed senior secondary exam from outside Delhi
8. Upload a recent Photograph (without Signature or Stamp) and signature as per requirement on the online preliminary admission form.
9. Mandatory Anti Ragging Self-Certification (Both from candidate and Parent/Guardian as per the prescribed proforma duly signed. The same may be downloaded from the college website (www.svc.ac.in)
10. One identity proof issued by competent authority as notified by Government of India.
11. Self-attested copy of Passport & VISA (for Foreign Candidates).

Note:

1. Applicants shall be responsible for the quality and authenticity of the images they upload at the time of registration. Applicants must take care to ensure that uploads are authentic and accurate. Applicants will be responsible for production of documents as sought. All certificates/documents will be returned to the applicant by the College upon completion of any physical verification that may be required at a later stage.

2. If the applicants do not have recent / valid EWS / OBC (Non-Creamy Layer) / SC or ST Caste /Tribe certificate at the time of Registration, the applicant may upload the acknowledgement slip of application for the certificate. However, at the time of admission, the applicant will have to produce his / her recent / valid original EWS / OBC (Non-Creamy Layer) / SC / ST certificate.

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3. Please note that all admissions are purely provisional and subject to further detailed verification and confirmation by the competent authority.

4. It is made clear that if any false attestation / falsified records are detected, the candidate will be debarred from attending any course in the college for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470,471,474 etc.) will be instituted against him/her, as per university rules. No request for non-production of any document/certificate at the time of admission shall be considered under any circumstances. Further, the uploaded documents will need to be presented in the colleges at the time of admission, for online and/or forensic verification. If any false attestation / falsified records are detected, the applicant will be debarred from the University and / or its colleges and penal action will be taken against the applicant.

Course Fee :
1. For **Certificate Course** : Rs 17,000/-(excluding University Examination Fee) PA.
2. For **Diploma/Advance Diploma Course** : Rs 17,000/- (excluding University Examination Fee) PA.
3. In case of withdrawal of admission, fees will be refunded as per rules.
4. The classes will be held on Mondays, Wednesdays and Saturdays after 2:00 PM onwards.

Number of Seats :: 62 (Sixty Two)

All Original Certificates/Documents, submitted by the candidate as per requirement, will be returned to the candidates only after verification by the concerned official (s) after signing the specified box on the Admission Form within due course of time. The candidate shall ensure before leaving the Counter that the Certificates/Documents received by him/her is/are complete in all the respects. The college shall not be held responsible for any loss of the Certificates/Documents and no claim will be considered under any circumstances thereafter.

It is pertinent to mention here that the language course will be offered subject to the enrollment of a minimum of 15 candidates in the course.

For clarification, if any, Mr Anshul, Junior Assistant (Administration) may be contacted via email (anshul@svc.ac.in)

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Copy forwarded for information and necessary action to:- Teacher-in-Charge/ Admission-in-Charge of the respective departments, Administrative Officer/ Section Officers (Administration & Accounts)/ Dealing Assistants (Administration & Accounts)/ All concerned/ College Notice Board/ College Website/ File.

శ్రీ వేంకటేశ్వర కళాశాల

Sri Venkateswara College

(University of Delhi)

NAAC 'A' Accredited, DBT Star Status

Benito Juarez Road, Dhaula Kuan, New Delhi-110021

Ph.: 011-24112196, 24118590, Telefax : 011-24118535

principal@svc.ac.in

Mr. Arvind Giri
Administrative Officer

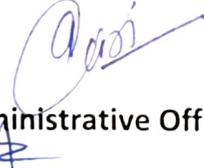Ref No. : **SVC/Admn/2023/**   Date : **03.01.2023**

Provisional Cum Character Certificate

University Roll No. : **20079152007**

This is to certify that Ms. **Nimita Choudhary** Daughter of Mr **K N Choudhary** and Mrs **Nitha Choudhary** who appeared from the College at the **Diploma Course in German Language – I (One Year)** Examination held by the University in Delhi in June/July, 2021 has been declared successful in the said Examination securing 157/300 Marks as per results announced by the University of Delhi.

Her date of birth as recorded in the College Register is **25.03.2000, Twenty Fifth March Two Thousand (in words)**.

Her conduct and character is Good. I wish her all success in life.

Administrative Officer

Received
04/01/23

Sr. No.	Exam Flag	Course Code	Course Name	Exam Roll. No.	Name	Father's Name	Cat
1	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151001	Aanchal Arora	Alok Arora	GE
2	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151002	Arushi Sidhu	Dharmendra Sidhu	GE
3	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151003	D SOWMYAA	S DHANARAJ	GE
4	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151004	Deepesh	Raj singh	OBC
5	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151016	GAURAV	PRATAP SINGH	GE
6	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151005	Himani Aggarwal	Ashwani Kumar	GE
7	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151006	Karan	Sumit	SC
8	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151007	Liza Wadhawan	Sanjeev Wadhawan	GE
9	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151008	Manav	Ravinder kumar	GE
10	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151009	Nishant Sharma	Op Sharma	GE
11	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151017	Pranav Mathur	Praveen Mathur	GE
12	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151010	Ravikant	Jagdish Chander	OBC
13	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151011	Sakshi	Brijmohan	GE

14	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151012	Shweta Atri	Ajay Kumar	GE
15	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151013	Simmi Chauhan	Vijay Kumar	GE
16	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151014	Simran Kataria	Satvansh Kataria	GE
17	CERTIFICATE_DIPLOMA	151	DIPLOMA IN FRENCH	21079151015	Soumya Gupta	Sanjay Kumar Gupta	GE

CERTIFICATE

This is to certify that the **Diploma Course in French Language** was successfully conducted from 09.11.2021 to 31.05.2022 by Foreign Language Department in the Online mode and its event report has been submitted to IQAC for records.

Event In-Charge

IQAC Coordinator

Coordinator, IQAC
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021

Principal

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021